



# SERVICE AGREEMENT CONTRACT

Research Translator

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CD91443S084-1.1.2-01

Vol. 01

January 01, 2026

## Parties

This Service Agreement Contract hereinafter referred to as "Agreement" is entered into and made effective as of 01.01.2026 throughout 30.06.2026 by and between the following Parties:

## **Nuon**

Represented by: Shireen Nasr Saeed

Office Address: Rif Dimashq/ Sahnaya

Hereinafter referred to as “Nuon”

&

## **Service Provider**

Represented by:

Office Address:

Hereinafter referred to as the “Service Provider”

The Service Provider and Nuon have agreed to the following terms and conditions:

### **Provision of Services**

#### **1. Terms of Reference**

- 1.1.1. Translate the final research report from Arabic into English accurately and clearly, preserving the meaning and scientific content of the original text.
- 1.1.2. Ensure linguistic consistency and correct use of technical and research terminology.
- 1.1.3. Review and proofread the translated report, including spelling, grammar, and overall formatting.
- 1.1.4. Maintain strict confidentiality of all contents of the research report and the data included.
- 1.1.5. Coordinate with the lead researcher to verify the accuracy of scientific and research terms and expressions.
- 1.1.6. Deliver the translated report according to the project’s approved timeline.
- 1.1.7. Report any difficulties or ambiguities in the report content to the lead researcher for clarification before translation.

#### **1.1.8. .NOUN Policies**

- 1.1 The Service Provider shall at all times comply with Nuon policies.

### Required Qualifications

2. *Please refer to Annex (5): Required Qualifications*

### Application Procedure

3. Interested candidates are requested to submit their CV and relevant documents to the following email address:

[job@nuonforpeacebuilding.org](mailto:job@nuonforpeacebuilding.org)

4. *We thank all applicants for their interest; however, only shortlisted candidates will be contacted.*