



REQUEST FOR QUOTATION (RFQ)

Nuon for Peacebuilding

RFQ No.: RFQ/2026/001

Title: Research Consultancy Services

(Lead Researcher – Research Assistant – Research Translator to English)

From	Nuon for Peacebuilding	To be filled by bidder	Interested Individual Consultants / Firms _____
Address	Sahnaya – Damascus Countryside	Address	_____
City/Country	Damascus / Syria	City/Country	_____
Phone	+963955403343	Phone	_____
Email	info@nuonforpeacebuilding.org	Email	_____

Nuon for Peacebuilding kindly request you to submit your price quotation(s) for the provision of Lead Researcher, Research Assistant and Research Translator as detailed below in the annex A of this RFQ #<RFQ/2026/001>

Request for Quotation Details			
RFQ #:	RFQ/2026/01	Bid Validity Period (days):	7 days
RFQ Issuing Date:	25/01/2026	Required Delivery Date:	17/02/2026
RFQ Closing Date:	01/02/2026	Required Delivery Destination:	Remotely
RFQ Closing Time:	5:00 PM	Required Delivery Terms:	DAP
Questions to the RFQ All Q&A's will be	job@nuonforpeacebuilding.org	Payment terms:	Two payments upon receiving invoices



shared with all invited Suppliers.			
Currency of Bid (3-letter code):	USD	Payment Method:	Cash

Important Notes:

- › Nuon may choose to bid to one or two bidders based on the necessary.
- › All Bids received in pencil will be disqualified.
- › Nuon reserve the right to correct any miscalculation on the bid form.
- › Bids in any other currency may be disqualified.
- › Prices: All Bids must include all customs and taxes payable in the country of delivery.
- › Delivered-at-place (DAP): the seller takes on all the risks and costs of delivering goods to an agreed-upon location.
- › The quantity indicated in Annex A is an estimate that may vary (up or down) depending on the amount of funds received.

I. Background and Objective

Nuon for Peacebuilding is implementing a peacebuilding initiative aimed at documenting and amplifying the concerns and aspirations of local communities to inform national reconciliation efforts during Syria's transitional phase.

Under Outcome 3 “*Documenting and amplifying the concerns and aspirations of local communities to inform national reconciliation efforts*“, the organization seeks to commission research consultancy services to support:

- Community-based assessments
- Key Informant Interviews (KIIs)
- Development of a comprehensive research paper titled: “Understanding Local Communities’ Aspirations During Syria’s Transitional Phase in Jaramana and Darayya.”

The research will focus on social cohesion challenges, including:

- Persisting sectarian divisions
- Unresolved ethnic tensions
- Displacement-related social fractures
- Structural and societal obstacles to civil peace



II. Required Positions

Bidders must apply for all of the following roles:

1. **Lead Researcher:** Responsible for designing the research methodology, overseeing data collection, ensuring quality control, and producing the final research paper.
2. **Research Assistant:** Assist in implementing the research plan, conducting fieldwork, compiling data, and supporting analysis.
3. **Research Translator (Arabic–English):** Translation of research tools, transcripts, and the final paper between Arabic and English.

Annex A – (Summary Table)

NUON FOR PEACEBUILDING TO COMPLETE				BIDDER TO COMPLETE		
Item No.	Item Description	UOM	Quantity Required	Item /Milestone Offered Model Name, Model, UOM and (Full Descriptions if different than what is required in the required technical description)	Unit Price (USD)	Total price (USD)
1	Lead Researcher	Research	1			
2	Research Assistant	Research	1			
3	Research Translator	Research	1			
				Subtotal		
				VAT:		
				Total		

Delivery Lead Time: (From receipt of Nuon Purchase Order)		
Bid Validity Period: Your Bid must be valid for the 'Bid Validity Period as stated on the Request for Quotation Details. Bids not meeting the Bid Validity Period may be disqualified.		



Supplier Payment Modality:	Cash	
Supplier Expected delivery date: Delivery date not Meeting the Required Delivery Date Mentioned in The RFQ details may be disqualified.	15 May 2026	
Supplier name: as per the registration paper		
Submission Date:		
Signature & Stamp: Company Stamp only		

RFQ Instructions

1. Submission of Bid

Signed and stamped RFQ must be sent through the email :info@nuonforpeacebuilding.org

The Bid should include the following Documents:

1. This RFQ all the pages should be signed and stamped.
2. Annex A-financial offer form fully and accurately filled in, signed and stamped.
3. Copy of company/organization registration.
4. Copy of tax registration (Ministry of Finance) if applicable.
3. Copy of VAT registration (Ministry of Finance) if applicable.

Failure to submit any of the above or comply with the instructions may disqualify the offer. All bids must be received latest by (date & Time) or earlier.

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.

Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.

Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation



Contract Award

Under the 'best value for money' principle, Nuon will award the contract(s) (Nuon Purchase Order or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of ongoing consumables; price vs warranty; quality vs price.

Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. Nuon will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.