



SERVICE AGREEMENT CONTRACT

Leading a research team

CD91443S084-1.1.2-01

Vol. 01

January 01, 2026

Parties

This Service Agreement Contract hereinafter referred to as "Agreement" is entered into and made effective as of 01.01.2026 throughout 30.06.2026 by and between the following Parties:

Nuon

Represented by: Shireen Nasr Saeed

Office Address: Rif Dimashq/ Sahnaya

Hereinafter referred to as “Nuon”

&

Service Provider

Represented by:

Office Address:

Hereinafter referred to as the “Service Provider”

The Service Provider and Nuon have agreed to the following terms and conditions:

Provision of Services

1. Terms of Reference

- 1.1 Lead the entire research process, including planning, implementation, monitoring, and ensuring the quality of research outputs.
- 1.2 Implement and manage research activities related to documenting and analyzing the concerns and aspirations of local communities in Jaramana and Darayya, supporting national reconciliation efforts and evidence-based policy-making.
- 1.3 Conduct community assessments to capture public perceptions on social cohesion, local challenges, and potential community-driven solutions.
- 1.4 Supervise the design of research tools, including questionnaires and interview guides, in coordination with the project team and partners.
- 1.5 Collect and analyze quantitative and qualitative data using appropriate research methodologies, with strict adherence to research ethics, including informed consent, data protection, and respect for participant privacy and safety.
- 1.6 Conduct interviews with key informants, including local actors, decision-makers, and influential figures.
- 1.7 Prepare interim and final reports, and contribute to drafting the final research paper and analyzing its findings.
- 1.8 Maintain continuous coordination with the Project Manager and partners to ensure alignment of research outputs with project objectives.
- 1.9 Adhere to the approved timeline and deliverables schedule.
- 1.10 Immediately report any field, methodological, or ethical challenges that may affect the quality of research or participant safety.

1.1.1. **NOUN Policies**

1.11 The Service Provider shall at all times comply with Nuon policies.

Required Qualifications

1.12 *Please refer to Annex (2): Required Qualifications*

Application Procedure

1.13 Interested candidates are requested to submit their CV and relevant documents to the following email address:

job@nuonforpeacebuilding.org

1.14 *We thank all applicants for their interest; however, only shortlisted candidates will be contacted.*